

## 1. Presenter details

**Please complete the following details according to your preferences. Details provided will be used to complete speaker information in the conference programme and allow us to communicate with you.**

### \* 1. Lead presenter details

Title (e.g. Dr, Prof)	<input type="text"/>
First Name	<input type="text"/>
Surname	<input type="text"/>
Position	<input type="text"/>
Affiliation/organisation	<input type="text"/>
Contact email	<input type="text"/>
Contact phone number	<input type="text"/>

### 2. Additional presenters

1	<input type="text"/>
2	<input type="text"/>

### 3. Preferred pronouns (optional)

### 4. Social media handle (e.g. Twitter, LinkedIn)

*\*Asterisks indicate required fields*

## 2. Session details

\* 1. Format of session

\* 2. Title of session (max 60 characters)

\* 3. Abstract/description (max 60 words)

\* 4. Key stage/Phase ([see Gov.uk](http://www.gov.uk))

- Early Years
- KS1
- KS2
- KS3
- KS4
- Post - 16
- Early Career Teacher

\* 5. Which of the following routes best fits your session?

- Primary
- Secondary
- Early Career Teacher
- Fieldwork
- Subject knowledge
- Subject leader

6. If you are submitting your proposal on behalf of a special interest group or phase committee please select below:

7. If you have any special requirements for this session e.g. equipment or software, let us know here:

*\*Asterisks indicate required fields*

*If you are submitting a Field Visit please complete the form on the next page. If not, skip to page 4.*

### 3. Field Visit details

**Please only complete this section if you are proposing a field visit.  
If you are not proposing a field visit please skip to the next page.**

- **A breakdown of your visit is required so that costs and transport needs can be assessed.**
- **Please be generous with timings so delegates can plan their attendance.**

#### 1. Visit itinerary (using what3words, postcode or landmark)

Start point

Finish point

Length of visit

Route to be taken

#### 2. Accessibility (does the route include any slopes, uneven surfaces or stairs?)

#### 3. Maximum number of delegates

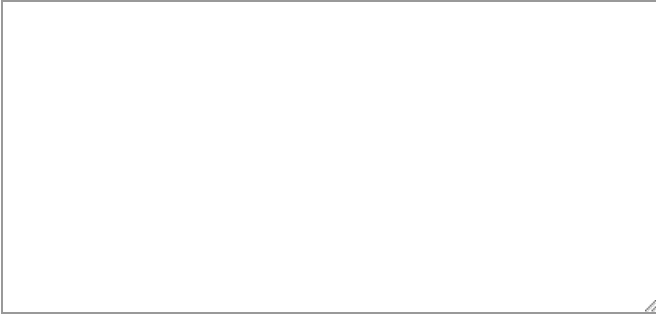
#### 4. Please indicate if you require transport to be arranged to the site of the field visit:

- Yes - I require a minibus  
 No - delegates will leave the venue on foot

#### 5. Please indicate if there will be the opportunity for delegates to:

- Have free time  
 Purchase refreshments  
 Purchase lunch

6. Any additional information or requirements

A large, empty rectangular box with a thin black border, intended for providing additional information or requirements. The box is currently blank.

## 4. Confirm your details

\* 1. Please complete the following as necessary:

- I confirm that my personal details are correct.
- I confirm that my session details are complete.
- I am happy for my session to be recorded.
- I would like a copy of my response.

Notes:

1. Personal information supplied here will be stored confidentially and used only for conference communication purposes.
2. All submissions are subject to approval by the conference planning board, which is composed of non-partisan volunteers and staff.
3. Session titles and descriptions provided will be used to construct the conference handbook. Edits to your title or description may be suggested on acceptance of the proposal into the programme.
4. Your choice of conference pathway will be used internally as an indicator to construct the conference programme. In the interests of programme balance this may not be the pathway in which your session finally rests.
5. Please be aware that we can only include up to three presenters in the final printed literature for the conference.

## 5. Submit your proposal

**Please click below to submit your proposal. By submitting a proposal, you agree that all the information included is correct and that we may use your contact details for internal communications.**

**A representative from the GA will be in touch to inform you on the progress of your submission no later than December 2023. If you have any questions before then please contact [events@geography.org.uk](mailto:events@geography.org.uk).**